**Software Engineering G6046**

Record of a team meeting

| **Team Number** | 15 |
| --- | --- |
| **Names of team members present** | Yash, Noah, Ryan, Morgan, Eddie, Nelson |
| **Meeting format** | Physical |
| **Date and time** | 25/04/2023 13.00pm |
| **Meeting co-ordinator** | Yash and Noah |

1. **Matters to note from last meeting**
2. **Issues discussed at this meeting**
3. **Decisions agreed at this meeting**

4) **Meeting Duration**

5) **Risk Management**

6) **Changes in the Project**

7) **Date of next meeting**

* N/A

**END**